

**EXHIBIT INFORMATION** 2009

Gallery 888 is dedicated to the exhibition of artwork of emerging contemporary artists. Submissions are invited and can be in the form of slides, prints, photographs, etc. (specify price, medium and dimensions) or, by appointment with originals. Artwork must be judged by Gallery 888 to be appropriate and acceptable.

Gallery 888 consists of one large exhibition room (15' x 30') with 12 foot ceilings x 71 linear feet of hanging space which can be seen by visiting the gallery or on our web site (see below for URL). There is excellent flexible halogen lighting, a show window at street level, a well-equipped kitchen for openings and a 2-piece bathroom. In favourable weather, the outdoor grotto may be available.

Gallery 888 is primarily oriented around artists assisting with and sitting their own shows. In this case, the artist pays no hanging fees and no commission on sales. Gallery 888 has fees for *rental for the space*, *some items of assistance* and for *restoration of the walls (\$75)* following the show. There is a *\$100 damage deposit* which is refunded on return of the gallery keys, minus any deductions for damage, loss of keys, or cleanup resulting from the show. If the artist is unable to sit their own show, at the option of Gallery 888, the Gallery hires a sitter \* who charges an hourly fee payable by the artist. Rates below are for 1 person exhibit – 2nd artist(s) add 10%.

**Gallery Space Rental Fees** (not including GST)

Two weeks (basic)	\$ 1,750
Deposit	\$ 700
Group shows and longer shows available. Rates available on request.	

- Terms**
- rental licence must be signed and deposit paid to hold an exhibition slot
  - 2<sup>nd</sup> instalment due no later than 12 weeks prior to commencement of show
  - balance of fees are due no later than 6 weeks prior to commencement of show
  - damage deposit (or appropriate portion thereof) to be returned to artist on return of keys at end of show

**General Information**

Artists are responsible for

- artwork being in “galleryworthy” state (no clip frames, etc)
- costs of shipping of artwork to/from Gallery 888
- insurance of artwork during transit and while in Gallery 888 (optional)
- promoting and advertising their own show
- printing of show tags displaying title, size, medium, price on “wall friendly” labels
- provision of jpgs for webpage (optional) \* (size specifications available on request)
- provision of bio and/or relevant artist's statement (optional)
- sending out show announcements/invitations to own contacts
- optional reception on first Thursday evening ending by 9pm so gallery is vacated and locked by 9:30pm
- maintaining minimum operating hours (Wed, Thurs, Fri 1 - 6 / Sat + Sun 12 - 4)
- provision of refreshments for opening reception

**Gallery 888 offers**

- printer contacts for announcement postcards
- framer contacts offering discount for exhibits at Gallery 888
- curatorial advice
- media contact list for self-promotion of exhibit
- your exhibit details in Slate Gallery Guide &/or MAG \*
- assistance with and tools for installing artwork
- useful checklist of renting artist's requirements
- assistance with sitting shows \*
- exhibit info & jpg images on website \*
- kitchen facilities to support opening reception
- bartender for opening reception
- professional clean-up service after opening reception
- e-mail exhibit announcement to gallery contact list \*
- promotion of exhibit with selected local media \*
- contacts for caterers, musicians \*
- adhesive vinyl lettering for show title display \*

\* optional - additional fee applies

NB: above information intended as a guideline only. For specific quotes, contact Gallery 888.

For further info, contact owner/operator Liz Russ at [lizruss888@aol.com](mailto:lizruss888@aol.com). For upcoming shows, directions and other gallery details, check:

<http://www.gallery888.com>